



Highway 19 Concert Society

Highway 19 Concerts is hiring a Summer Production Assistant to support our Executive Director in delivering free summer arts and culture programming in Spirit Square and downtown Campbell River.

This position is a great opportunity for someone looking to explore a career in the arts with a focus on production of live performance events. The ideal candidate loves arts and culture, is passionate about building community, and comfortable communicating and engaging with diverse members of the public including performers, tourists, downtown residents, and local shop owners. This is a broad role with a wide range of potential responsibilities. We're looking for someone who will make it their own, support the work of the Executive Director to make this summer downtown the most vibrant yet.

Job Posting: Summer Production Assistant

About Us

The Highway 19 Concert series was launched in 2019 by Lucas Schuller to bring professional touring artists to Campbell River in a smaller setting and context than marquee Tidemark Theatre. We presented six concerts at Rivercity Stage in our inaugural season. The Highway 19 Concert Society was founded as a not-for-profit society during the pandemic hiatus with the mandate to promote the enjoyment and appreciation of music through the presentation of live performances; and to promote and contribute to a vibrant arts & culture community in Campbell River and the surrounding region. In 2022, in addition to resuming concerts at Rivercity Stage, Highway 19 was contracted by the City of Campbell River to manage Spirit Square and program weekly summer events and performances there. From June through August we present at least two events per week including lunch hour concerts by local and regional artists, evening concerts by touring performers, and participate and support community celebrations such as National Indigenous Peoples Day, Campbell River Pride, Canada Day, CR Live Streets, and the Farmers Market.

Artistic & Executive Director Lucas Schuller has worked in the music industry and arts administration for over 20 years in Vancouver, Ottawa, and on Vancouver Island. He has lived in Campbell River for the past 8 years and also serves on the Board of Directors for the Tidemark Theatre and coaches youth soccer.

Highway 19 Concerts operates on the traditional and unceded territories of the Ligwilda'xw peoples, and of the Ayajuthem speaking Coast Salish nations.

About the Role

As Summer Production Assistant you will work alongside the Executive Director to deliver outdoor summer programming in Spirit Square and adjacent spaces in downtown Campbell River. Training will be provided on the job with increased independence and responsibility as you become comfortable with your duties. There will be ample opportunity for the successful candidate to develop their skills and take

a leadership role in areas of particular interest such as social media, programming, technical production, and community engagement.

Responsibilities & Duties

- assist site setup and takedown for events including stage PA system
- clean up event site as necessary
- support and assist performers in a kind and professional manner
- have a working knowledge of all events taking place in Spirit Square
- support community groups in planning and producing events
- assist promotional efforts including social media & postering
- document and report on events through photography & notes
- liaise with downtown community members

Qualifications & Skills

- experience & interest in the performing arts
- good communication and interpersonal skills with the ability to work effectively with a diverse range of stakeholders
- good organization and time management skills
- good problem solving skills and confidence
- technical knowledge and savvy with audio equipment is an asset
- social media skills and savvy are an asset
- photography skills are an asset
- must be able to lift and briefly carry equipment up to 40 lbs at times

Job Details & How to Apply

Hours: 20-30 hours per week; some hours will be fixed based on weekly event schedules, with the remaining hours flexible.

Compensation: \$23-\$28/hour depending on experience and skills

Location: mostly at Spirit Square in downtown Campbell River as well as other downtown locations as necessary

To apply, send your resume and cover letter to hwy19concerts@gmail.com subject line "Summer Production Assistant".