

LIVE EVENT RELAUNCH REFERENCE

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Purpose of this Guide

The purpose of this document is to consolidate the requirements for live events to relaunch. We want to summarize the various authorities into one document to get out to the live event community.

Provincial Order Notices

Government of BC [Orders, Notices, and Guidance link.](#)

Mass Gatherings: Updated May 22, 2020

Order of the Provincial Health Officer: [Mass Gatherings link.](#)

Required to do the following:

- Owner, occupier or operator of, or is otherwise responsible for, an indoor or outdoor place hosting an event, other than a drive-in event, must not permit the gathering of more than 50 patrons for the purpose of the event.
- Owner, occupier or operator of, or is otherwise responsible for, a place hosting a drive-in event
 - Must not permit patrons to be present except in a vehicle
 - Must not permit more than 50 vehicles to be present at the event
 - Must inform patrons that they must stay inside their vehicles except to use washroom facilities
 - Must provide washroom facilities with running water, soap, and a sanitary means for drying hands for hand washing purposes; and
 - Must not sell food or drink or permit the sale of food or drink at the event.

Workplace COVID-19 Safety Plans: Released May 14, 2020

Order of the Provincial Health Officer: [Workplace COVID-19 Safety Plans link.](#)

Required to do the following:

- Post a copy of your COVID-19 Safety Plan on your website, if you have one, and at your workplace so that it is readily available for review by workers, other persons who may attend at the workplace to provide services and members of the public;
- Provide a copy of your COVID-19 Safety Plan to a health officer or a WorkSafeBC officer, on request.

Food Service Establishments and Liquor Services: Released May 22, 2020

Order of the Provincial Health Officer: [Food Service Establishments and Liquor Services link.](#)

There are further details, and specifics related to retail liquor establishments depending on license.

Required to do the following:

- Standing and seated service may be provided subject to:
 - Patrons must be able to maintain a distance of two metres from one another unless they are in the same party, and from staff;

- If tables and chairs on your premises, patrons must be seated such that there are two metres between patrons at the same table (unless in the same party) and there are two meters between patrons at different tables (unless the same party)
- No more than six patrons seated at a table
- Patrons at a counter must be seated so they can maintain two meters from other patrons, unless same party
- No more than 50% of usual capacity of patrons present at on time
- No events to be held at the establishment that include more than 50 people and
- If in the course of business you collect information from patrons for the purpose of making reservations or seating patrons, you must collect the first and last name and telephone number or email address of one member of every party of patrons and retain this information for thirty days in the event that there is a need for contact tracing on the part of the medical health officer.

Travellers and Employers Order: Released April 14, 2020

Order of the Provincial Health Officer: [Travellers and Employers Order link](#).

Details related to "Essential Workers" and what to do if the border is not staffed are in the order including the following links:

- [Government of BC, returning travellers link](#).
- [Government of BC safe worksites link](#). - for employers who provide accommodation to temporary workers

Required to do the following:

- Submit the following to the provincial information and support officer:
 - Your personal information (name, date of birth, travel information)
 - Personal information about other persons who are travelling with you including whether they have symptoms of COVID-19
 - Provide that you are a temporary foreign worker or the specifics of your plan and procedures for complying with the requirements of this order and procedures issued by BC Centre for Disease Control to self-isolate for 14 days after arriving in Canada
 - Any other information requested relating to your arrival in Canada and plans for self-isolation

Policy Communique: COVID-19 Infection Prevention and Control:

Released May 19, 2020

Ministry of Health Policy Communique [link](#).

Details related to Health Authorities use and selection of PPE, we are interested in the selection of and use of face masks. It highlights that N95 masks should be reserved for AGMPs – usually surgeries, and that procedure masks (usually identifiable with ear loops instead of head loops) are adequate to protect health care workers caring for COVID-19

patients. This information may be used to guide selection of masks for various uses; refer to original communicate to be sure.

The communicate states, among other things:

Surgical/Procedural Masks

- Procedure masks are effective at capturing droplets, the main transmission route of COVID-19. For this reason, procedural masks provide adequate protection for health care workers caring for COVID-19 patients.
- Surgical masks are effective at capturing droplets and providing adequate protection for health care works but should be conserved for surgical settings or as directed in the PPE allocation framework.
- An N95 respirator is only required when performing aerosol-generating medical procedures (AGMPs) on a person under investigation for or diagnosed with COVID19.

"Phases" from Province of BC

Theatres were not specifically identified, but may fall under "Select Entertainment" as highlighted

Phase 1: Until Mid-May

Many businesses closed for other reasons, including reduced demand – others to do their part in helping to flatten the curve, protecting their customers and employees.

Here is the [link](#) to a list of designated essential services.

Phase 2: Mid-May Onward

People are asked to stay close to home and avoid travel between communities that is not essential.

Also, under enhanced protocols:

- Rescheduling of elective surgeries
- Other medical related services
- Retail sector
- Hair salons, barbers and other personal service establishments
- In person counselling
- Restaurants, cafes, and pubs (with sufficient distancing measures)
- Museums, art galleries, and libraries
- Office-based worksites
- Recreation and sports
- Parks, beaches, and outdoor spaces
- Childcare

Phase 3: June to September - estimated

If transmission rates remain low or in decline, people can begin travelling throughout B.C.

Under enhanced protocols:

- Hotels and Resorts (June 2020)
- Parks – broader reopening, including some overnight camping (June 2020)
- Film industry – beginning with domestic productions (June/July 2020)
- Select entertainment – movies and symphony, but not large concerts (July 2020)
- Post-secondary education – with mix of online and in-class (September 2020)
- K-12 education – with only [a partial return this school year](#) (September 2020)

Phase 4: To be determined

Conditional on at least one of the following: wide vaccination, "community" immunity, broad successful treatments:

- Activities requiring large gatherings, such as:
 - Conventions
 - Live audience professional sports
 - Concerts
- International tourism

Reference: *How we'll start getting people back to work* [link](#).

Checklists

Provincial Health Authority

This link highlights general 'checklist' items. No particular mention of theatres. It does say workplaces **must** have a plan in place.

[Key Steps to Safely Operating Your Business or Organization and Reducing COVID-19 Transmission link.](#)

WorkSafeBC

List of what workers can expect to see and look at answers and questions from an employee's perspective.

[COVID-19: What workers should expect when returning to work link.](#)

This checklist looks to apply across all businesses and employers. 6 steps to identify if it safe to open and if all precautions have been taken. [WorkSafeBC COVID-19 Safety Plan link.](#)

Guidelines from regional health authorities

Vancouver Coastal Health

[Vancouver Coastal Health document link.](#)

Staff and Crew:

- Businesses should implement strategies that allow both **staff** to follow the Provincial Health Officer's physical distancing recommendations and keep themselves 2 metres apart from other people while on site as much as possible.
- Other strategies, such as plexi-glass barriers between **staff** that mitigate face-to-face contact, are acceptable alternatives.
- **Staff** should be sent home if they are sick and advised to contact their health care provider or 811.

Client:

- Facilities should implement strategies that allow **participants** to follow the Provincial Health Officer's physical distancing recommendations and keep themselves 2 metres apart from other people while on site as much as possible.
- **Participants** should not be screened for temperature or symptoms upon entry and should not be required to wear a mask.
- Signage advising **participants** who are ill that they should not enter is acceptable.

Fraser Health

[Fraser Health link.](#)

Currently seems to have no information regarding returning to work for any industry.

Island Health

[Island Health link.](#)

Currently seems to have no information regarding returning to work for any industry.

Interior Health

[Interior Health link.](#)

Staff and Crew:

Gyms and Fitness Centres can reopen on May 19, 2020. **Staff** are required to self-monitor for symptoms of COVID-19. Staff experiencing symptoms of the illness (a fever, cough or difficulty breathing) must not work.

Northern Health

[Northern Health link.](#)

Currently seems to have no information regarding returning to work for any industry.

First Nations Health Authority

[First Nations Health Authority link.](#)

Currently seems to have no information regarding returning to work for any industry.

Interim Guidelines for the Hotel Sector (for staff and crew)

General Precautions

- Stay at home if you are sick to avoid spreading illness.
- Practice diligent hand hygiene.
- Wash your hands regularly with plain soap and water for at least 20 seconds or use alcohol-based hand sanitizer with at least 60% alcohol content.
- Antibacterial soap is NOT required for COVID-19.
- Practice cough etiquette. Cough into your elbow or cover your mouth and nose with a disposable tissue when you sneeze. Immediately dispose of all used tissues in an appropriate waste bin and wash your hands right away.
- Maintain a physical distance of two metres from others at all times: [BCCDC physical distancing link](#).
- Do not touch your eyes, nose or mouth with unwashed hands.
- Do not share food, drinks, utensils, cigarettes, vaping devices, joints or bongs.

Further Precautions

- Post signs in your facility to encourage hand hygiene among all staff and guests: [BCCDC signage posters link](#).
- Post signs in your facility promoting physical distancing: [BCCDC physical distancing poster link](#).
- Encourage staff to avoid touching personal items of guests.
- Install physical barriers (e.g., plexiglass sneeze guards) in locations such as reception desks.
- Install markers on the floor (2 metres apart) to support physical distancing in locations such as reception desks.
- Staff should wear clean clothing that is specific to and only worn while on the job.
- Staff should change into a separate set of street clothes before leaving work.
- Work clothing should be placed in a bag and laundered after each shift.

General Cleaning Measures

- Train staff on routine cleaning and sanitizing procedures for high touch surfaces, as well as appropriate laundry and linen handling procedures.
- Ensure daily cleaning and disinfection of all common areas and surfaces.
- Ensure high touch surfaces are cleaned twice daily.
- Items that cannot be easily cleaned and disinfected should be removed (e.g., toys, sculptures).

- Avoid the use of spray bottles or pressurized sprayers that might aerosolize contaminants.
- Steam clean fabric items that cannot be laundered (e.g., plush chairs and drapes).

Food Handlers and Food Precautions

- Food handlers must regularly wash hands, even if they have no disease symptoms. This includes (but is not limited to) before starting, before preparing or handling food, after handling waste, after using the toilet, after blowing their nose, sneezing and coughing, after eating, drinking or smoking, and after handling money or credit cards.
- Food handlers must avoid touching their eyes, nose or mouth with unwashed hands.
- Clean and sanitize utensils and surfaces in the kitchen regularly using standard sanitizing solutions (e.g., QUATs or chlorine). Follow the instructions on the product label.
- Increase frequency of cleaning and sanitizing of food contact surfaces and high-touch areas.
- Do not provide common water coolers or lobby snacks for guests.
- Regularly clean and disinfect equipment used for handling payments

Staff Health

- Advise staff to monitor their symptoms daily, report respiratory illness and not to return to work for at least 10 days following the onset of fever, chills, cough, shortness of breath, sore throat and painful swallowing, stuffy or runny nose, loss of sense of smell, headache, muscle aches, fatigue and loss of appetite. Advise staff to use the COVID-19 self-assessment tool to help determine if further assessment or testing for COVID-19 is needed.
- Ensure your employee illness policy is up-to-date and communicated to all staff immediately.
- If an employee reports they are suspected or confirmed to have COVID-19 and have been at the workplace, clean and disinfect all areas where that person has worked.
- All **staff** must practice physical distancing to reduce the risk of getting sick. Avoid close contact (within 2 meters) when possible with other staff and guests. This includes employee breaks.

Resources from BC

BC Sources	
Government of BC – Office of the Public Health Officer	https://www2.gov.bc.ca/gov/content/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer
Provincial Health Services Authority	http://www.phsa.ca/
British Columbia Centre for Disease Control	http://covid-19.bccdc.ca/
WorkSafeBC – COVID-19 Updates and Information	https://www.worksafebc.com/en/about-us/covid-19-updates/covid-19-returning-safe-operation
Actsafes Safety Association	https://www.actsafe.ca/

Actsafes Performing Arts COVID-19 Documentation and Current Links		
Working Remotely Guidelines	PDF - WORD	May 29, 2020
Audience Services Guidelines	PDF - WORD	May 29, 2020
Industry Relaunch Framework	PDF - WORD	May 22, 2020
Worker Health Declaration	PDF - WORD	May 22, 2020
Ergonomic Tips for Working from Home Info Sheet	PDF	May 15, 2020

Resources from Beyond

Event Safety Alliance Reopening Guide

<https://www.eventsafetyalliance.org/esa-reopening-guide>

WHO: Key planning recommendations for Mass Gatherings in the context of the current COVID-19 outbreak

<https://www.who.int/publications-detail/key-planning-recommendations-for-mass-gatherings-in-the-context-of-the-current-covid-19-outbreak>

City of Toronto: Guidance for Large Community Events / Mass Gatherings

<https://www.toronto.ca/wp-content/uploads/2020/03/8dbf-2019-Novel-Coronavirus-COVID-19-Guidance-for-Large-Community-Events-Mass-Gatherings.pdf>

Government of Alberta: Covid-19 workplace guidance for business owners

<https://www.theatrealberta.com/wp-content/uploads/2020/05/covid-19-workplace-guidance-for-business-owners.pdf>

Contacts

Actsafes Safety Association

Has a resources page being updated frequently, and a team dedicated to Performing Arts Services and Programs managed by **Don Parman** (donparman@actsafe.ca) and including Safety Advisor **Will Heller** (willheller@actsafe.ca).

<https://www.actsafe.ca/covid-19-resources-for-the-arts-and-entertainment-industries/>

Provincial Health Authority: Local public health officers

This list includes contact information for your local health authority's public health officer

<https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/covid-19-provincial-support/bc-restart-plan#getting-back-to-work>