

COMMUNITY PRESENTER YOUTH **ENGAGEMENT** PROGRAM

Grant for events occurring July 2017 – June 2018

Overview / Snapshot

Purpose of the award

The BC Touring Council is seeking proposals from Not-for-Profit performing arts presenters. The intention of the program is to remove barriers to participation in the performing arts for young people and family audiences throughout the province. The program is looking for proposals to (but not limited to) support:

- Live Performance
- Outreach and Community Engagement
- Mentoring/Collaboration
- Works by youth for youth

Awards are based on the criteria above, as well as these guidelines:

- A qualitative assessment of the applicant's presenting history. Requests will be adjudicated by a peer adjudication committee. This funding is not allocated by a formula.
- Requests will be considered up to a **maximum of \$10,000**
- activities must occur between **July 1, 2017 and June 30, 2018**

Funds for the Community Presenter Youth Engagement Program will be awarded on a competitive basis to performing arts presenting organizations in British Columbia who operate regular seasons or series featuring professional performing artists.

Exclusions

Awards under this program are not available for:

- activity eligible for support under **other programs of the BC Arts Council**; or start-up costs, seed money, capital expenditures (construction, renovation, or purchase of property or equipment), feasibility studies, budget deficits, or for-profit entities. (see detailed guidelines for more information)
- activity that has already taken place at the time of application

Community Presenters Youth Engagement is a component of the BC Arts Council's **Creative Youth Initiatives (CYI)**, developed as part of **BC Creative Futures**. BC Creative Futures is a comprehensive strategy to promote youth engagement with the arts to help prepare young British Columbians for rewarding careers in the creative industries, including music, theatre, visual arts, design, animation, film and arts administration.

Community Presenter Youth Engagement

(CPYE) is a program of the BC Arts Council in partnership with the BC Touring Council.

BC Touring Council also delivers the **Community Presenters Assistance (CPA)** program. The CPYE Program is in addition to CPA. If eligible, you may apply to both.

Deadline For Applying: **May 10, 2017**

Notification of funding: June, 2017

Application form can be downloaded at the **BC Touring Council Website**:
bctouring.org/resources/cpye

Program Coordinator
John McLachlan
Toll Free 1 877 664-2999
john@bctouring.org
bctouring.org/resources/cpye

Completed applications should be sent to the program coordinator:
CPYE – c/o John McLachlan
4000 Parnell Rd
Hornby Island, BC V0R 1Z0

Who can apply?

The following eligibility criteria will apply:

- The applicant must be a **community-based performing arts presenter in British Columbia that presents and promotes a series or season of performing arts events featuring professional artists** (*Producing companies that present their own works in a series or season are not eligible.*)
- The applicant must be a registered not-for-profit society in BC with a minimum one year presenting activity prior to application and must provide financial statements for the most recently concluded fiscal year
- the proposed project assistance budget should demonstrate a diversified revenue base, community support and funding from sources other than the BC Arts Council
- Your organization must demonstrate need for public subsidy
- Applications must be for programming which will occur between **July 1, 2017 and June 30, 2018** (i.e. applications for deficits resulting from previous programming are not eligible)
- Applications from organizations receiving Professional Operating Assistance from the BC Arts Council will not be eligible nor will proposals that could be eligible under other BC Arts Council programs

Eligible types of activity

- **Have the engagement of children and youth, as audiences and/or as creative participants, at its core.**
- **Include professional artists.**
- **Compensate artists and other professional practitioners by paying fees at industry standards and adhere to international intellectual property rights standards.**

Ineligible types of activity

- **Projects or activities that are funded through other programs of the BC Arts Council**
- General operating activity
- Project phases that have begun prior to the application deadline
- Capital expenditures (construction, renovation, or purchase of property or equipment)
- International travel costs or fees of foreign artists visiting British Columbia
- Conferences or competitions
- Projects that are secondary to other purposes (conventions, or family, religious or community celebrations)
- Projects taking place outside British Columbia

If you are planning to apply for funding in the next round of grants from the BC Arts Council-delivered Youth Engagement Program, consider carefully, as you can not receive funding from both programs. If you are successful with our application, you will not be eligible to apply to their program. Call us with any questions before starting your application.

Assessment

The quality of the engagement of young people in the artistic experience is central to this program. Accordingly, jurors will consider the impact of the artistic experience on the children and/or youth involved and the opportunities provided for meaningful engagement of young people with contemporary artistic practice. The applicant should show how the project will offer stimulating and varied forms of public engagement, primarily through public performance but also through audience and artistic development, participation, discourse and education, or other opportunities offered.

Jurors may consider the following points:

- Knowledge of the project's core audience and participants plus insights and strategies that will lead to further audience development and engagement.
- Commitment to work created by BC and Canadian artists, and new collaborations, including emerging or under-recognized artists, artistic practices, and forms.
- Accessibility of the project to artists, audiences and participants, including those of Aboriginal, culturally diverse and/or regional communities.
- Risk taking with regard to public engagement.

Written Statement

Your written statement detailing your project is key to your application. Be sure to show the jury in a clear and concise way what your vision is by explaining how it meets the assessment criteria.

Application Requirements

Applicants must provide a signed, completed Application Form – Community Presenter Youth Engagement Program and all requested information.

All applications must be post-marked or scanned and emailed by the deadline and include the following:

- A written statement (see previous page) of no more than three pages, font size 11 or larger on single-sided white paper without staples
- A detailed project budget showing all revenues and expenses associated with the project
- A list of the organization's current board of directors
- A list of administrative and artistic/curatorial staff or significant contractors, giving name and title or responsibility (indicate if permanent/seasonal and full-time/part-time)
- Biographies of lead participating artists (max. 250 words). Please do not submit CVs
- Letters from any partnering organizations, if applicable, confirming the nature of their participation
- One copy of the organization's most recent Financial Statements (see below)

The application should be printed on standard letter-sized white paper and submitted unbound and without staples. NOTE–NEW: IF YOU ARE ABLE TO SCAN ALL PAGES INCLUDING THE SIGNED COVER PAGE, YOU CAN SUBMIT AS A PDF (not JPEGs or other formats) VIA EMAIL INSTEAD OF MAILING.

Select support material will be circulated to the jury only at the time of the adjudication meeting (Support material will not be returned).

Financial Statements Required

Financial Statements must include a Balance Sheet, Income Statement and Notes. The type of Financial Statements required is based on the recipient's BC Arts Council awards in the most recently completed fiscal year (excluding special projects); in the case of new applicants, internally prepared financial statements are acceptable. Internally prepared financial statements must be signed by two board members of the organization. We reserve the right to request audited Financial Statements if deemed appropriate, regardless of the amount of the applicant's last award.

BC Arts Council Grants for last fiscal year	Minimum Required Documentation
Up to \$10,000	Internally prepared Financial Statements signed by two board members
\$10,001 – \$25,000	Independently prepared Financial Statements
\$25,001 – \$100,000	"Review Engagement" Financial Statements
Greater than \$100,000	Audited Financial Statements

Maximum Award: **\$10,000**

Support from this program may form up to 100% of the total project budget. Proposals demonstrating diversified revenue streams may receive priority. Please note that grants may be awarded for less than the requested amounts based on the assessment of the jury and the priorities of the program.

The adjudication process

You must post/mail your application by the application deadline (**postmarked by MAY 10, 2017**) or send a scanned PDF of your entire application by the deadline. You should email the coordinator at john@bctouring.org when you have mailed your application so he will know to expect it. Once your application is received, you will be contacted by email to let you know it has been received and ready to proceed to the jury for review. If there are any outstanding questions, you will be asked at this time to supply more detail/answers.

A peer review jury will assess your grant application. You will be contacted in writing in June regarding the results and any amount awarded. If your application is successful, shortly thereafter a cheque will be sent by mail.

If you're successful...

Final Reports: All recipients must submit a final report and appropriate documentation of the completed project to the BC Touring Council within 60 days of its completion. Final Report forms are available at bctouring.org/resources/cpye

Recognition of Assistance: In recognition of funding, the support of the BC Arts Council and the Province of British Columbia should be acknowledged in all promotional materials, both hard copy and online. Approved acknowledgement, along with logo and graphics standards, are available online in a variety of ready-to-use digital formats at www.bcartscouncil.ca. Information regarding use of the provincial logo is available from the Government Communications and Public Engagement office of the Ministry of Community, Sport and Cultural Development. The logos should be used on posters, brochures, print ads and programs and used where possible on media releases and signs related to the funded project.



In addition to the above logos, please include BC Touring Council's by using the following (will be provided to successful applicants at time of award announcement):



Confidentiality of Information: The collection, use, and disclosure of personal information are subject to the privacy provisions of the Freedom of Information and Protection of Privacy Act. Your organization's information will be shared in confidence with members of the adjudication jury. The names and locations of successful award recipients will be published along with the amount of the award in the Annual Report of the BC Arts Council.

Changes to Awards: The British Columbia Arts Council reserves the right to redistribute, delay or suspend payments if the organization:

- Does not carry out its planned program of activities.
- Undergoes major changes in artistic or administrative direction.
- Does not meet its obligations as a grant recipient, including submission of any outstanding final reports

If a project is dependent on funding from other sources, approved awards may not be paid out until funding from other sources is confirmed.

QUESTIONS?

You shouldn't hesitate to ask the program coordinator any questions.

He is here to help you prepare the best application you can to be put to the Review Jury.

John McLachlan – Program Coordinator

Toll Free 1 877 664-2999

john@bctouring.org

MAILING ADDRESS

If mailing your application, send directly to program coordinator:

CPYE c/o John McLachlan

4000 Parnell Rd

Hornby Island, BC V0R 1Z0