

# Warming Up the Act

## APPLICATION

### ORGANIZATION INFORMATION (you must be a registered BC Society in good standing)

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City BC Postal Code

\_\_\_\_\_  
Phone Email Address

\_\_\_\_\_  
Web Address

\_\_\_\_\_  
BC Society Act# Date Registered (mm/dd/yyyy)

\_\_\_\_\_  
When was your society's most recently completed fiscal year end? (mm/dd/yyyy)

### SUBMITTING OFFICERS

#### Declaration (Both signatures are required)

**NOTE:** One of the officers MUST be the **Chair/President** or **Treasurer**. The Primary Submitting Officer could be a board member, staff, artistic or executive director. We do not require signatures, however, each submitting officer must agree they have read the statement below. By checking the box below, this indicates an agreement to the declaration.

We do solemnly declare that this application for funding has been approved by our board of directors, and, to the best of our knowledge, the information given in this application is complete and true in every respect.

#### Primary Submitting Officer

(Person completing form / main contact)

#### Secondary Submitting Officer

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email

\_\_\_\_\_  
Email

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

bctouring.org

BC Touring Council  
PO Box 547  
Nelson, BC V1L 5R3

AMOUNT REQUESTED \$ \_\_\_\_\_ (UP TO A MAXIMUM OF \$3,000)

## Application Requirements

Applicants must provide a completed application form and include (attach) the following:

- A written statement of no more than three pages, font size 12 or larger. Please include details of your proposed presentations including biographies (a biography or description of aspiring, emerging artists as not all artists will be familiar to the adjudication committee), websites and Facebook links, as well as tour or performance history of proposed aspiring, emerging artists. If you are applying for an aspiring, emerging artist that has been funded by the Warming up the Act program previously, please include a brief statement explaining your rationale for proposing the same artist.
- A detailed budget on the form provided (page 4) showing all expenses associated with the proposal. Only expenses associated with presenting your proposed emerging artists should be included in your budget. Expenses that are incurred as part of the presentation of your mainstage artists are not eligible for funding.
- Details of the proposed program of activity on the form provided in the application (page 3) for which support is requested; including names of all confirmed emerging and mainstage artists, place of origin, performance genres, biographies, tour or performance history of proposed aspiring, emerging artists, dates of presentation and proposed fees;

Applications must be emailed (as PDF digital files) to [sheryl@bctouring.org](mailto:sheryl@bctouring.org).

All applications received will be acknowledged by email.

**Deadline to submit an application is Friday, February 24, 2017**

## Questions?

Sheryl McGraw, Program Coordinator [sheryl@bctouring.org](mailto:sheryl@bctouring.org)

T: 604-253-2726



**Emerging artist/group** \_\_\_\_\_ **Mainstage artist/group** \_\_\_\_\_

Date of performance(s) \_\_\_\_\_ Venue \_\_\_\_\_ Location at Venue (eg. Lobby) \_\_\_\_\_

# of seats/capacity \_\_\_\_\_ Audience Seated or Standing \_\_\_\_\_ Length of opening performance \_\_\_\_\_

I confirm this presentation is part of our series/season \_\_\_\_\_ Have you presented this emerging artist before? \_\_\_\_\_

.....

**Emerging artist/group** \_\_\_\_\_ **Mainstage artist/group** \_\_\_\_\_

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# of seats/capacity \_\_\_\_\_ Audience Seated or Standing \_\_\_\_\_ Length of opening performance \_\_\_\_\_

I confirm this presentation is part of our series/season \_\_\_\_\_ Have you presented this emerging artist before? \_\_\_\_\_

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Round all figures to dollar amounts. 60% of your funding request must be used to pay artist fees, and/or expenses associated with touring including travel and accommodation.

Only expenses associated with presenting your proposed emerging artists should be included in your budget. Expenses that are incurred as part of the presentation of your mainstage artists are not eligible for funding.

If the fees for your proposed emerging artists varies by artist, please explain the difference in fees. For example, solo artist fees are paid less than duos or trios.

You are not required to include revenues, however if you plan to contribute, please include in the appropriate rows.

(When entering figures, please use the tab key to ensure the total adds at the bottom)

<b>Revenues</b>	<b>Budgeted</b>	<b>Notes</b>
Warming up the Act Grant. . . . .	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
<b>TOTAL REVENUES</b>	<b>\$ _____</b>	

<b>Expenses</b>	<b>Budgeted</b>	<b>Notes</b>
Coordination fees – staff time	\$ _____	_____
Opening Act(s) – Artist(s) fees	\$ _____	_____
Artists' Travel, Accommodation	\$ _____	_____
Hospitality	\$ _____	_____
Performance Salaries – Tech, Security	\$ _____	_____
Technical Expenses – Equipment	\$ _____	_____
Technical Expenses – Piano tuning	\$ _____	_____
Technical Expenses – Sound, lighting	\$ _____	_____
Technical Expenses – Other	\$ _____	_____
Materials – Program inclusion/flyers	\$ _____	_____
Materials – Other	\$ _____	_____
Royalties – SOCAN, other	\$ _____	_____
Facility costs/rental	\$ _____	_____
Promotion/Marketing	\$ _____	_____
Other:	\$ _____	_____
Other:	\$ _____	_____
<b>TOTAL EXPENSES</b>	<b>\$ _____</b>	