

Constitution & Bylaws

Article 1 Name

The name of the Society is the **British Columbia Touring Council** and accordingly wherever the expression Council is used to be deemed to mean the British Columbia Touring Council.

Article 2 Object

The object of the Council is:

- a) to better facilitate, encourage and expand performing arts tours throughout the Province of British Columbia;
- b) to develop the expertise of the British Columbia presenters of performing arts events;
- c) to act as a communication link amongst presenters of performing arts events in the Province of British Columbia and between those presenters and artists available for tours in the Province of British Columbia;
- d) to organize conferences and workshops for presenters in British Columbia;
- e) to do all such things as are necessary, incidental or conducive to the attainment and exercises of the Society.

Article 3 Area of Operations

The operations of the Council are to be chiefly carried on in Vancouver in the Province of British Columbia.

Article 4

The Society shall be carried on without purpose of gain for its members and any profits or other accretions to the Society shall be used for promoting its objectives.

Article 5 Dissolution

In the event of winding up or dissolution of the Society, any funds of the Society remaining after the satisfaction of its debts and liabilities, shall be given or transferred to such organizations promoting the same object of this Society at the time of winding up or dissolution, and if effect cannot be given to aforesaid provisions, then such funds shall be given or transferred to some other organization, a charitable corporation, or a charitable trust recognized by the Department of National Revenue of Canada as being qualified as such under the provisions of the "Income Tax Act" of Canada from time to time in effect.

Article 6

Clauses 4 and 5 are unalterable in accordance with Section 17 of the Societies Act.

Article 7 Touring Zones

The British Columbia Touring Council recognizes the following as the five touring zones of British Columbia:

- North
 - South Central
 - South East
 - South West
 - Vancouver Island & Gulf Islands
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BYLAWS

BYLAW 1 Membership

1.1 Membership in the Council shall consist of organizations and individuals supporting the aims and objectives of the Council and have applied for membership.

1.2 Fees

1.2 Fees will be applied to the support of the purpose of the Council.

1.2.2 Membership fees will coincide with the society's fiscal year.

1.2.3 Fees for membership shall be as determined from time to time by the Board of Directors.

1.3 Privileges

1.3.1 Members in good standing are entitled to attend all general meetings, to speak to any questions and to have one vote. They will be eligible to stand for election to office, serve on sub-committees receive all general correspondence and to examine the records and books of the Council.

1.4 Termination of Membership

1.4.1 All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the society, and the member is not in good standing so long as the debt remains unpaid.

1.4.2 A member is at liberty to withdraw from membership at any time forfeiting any claim to any part of fees paid.

1.4.3 A person ceases to be a member of the society

- a) by delivering his or her resignation in writing to the secretary of the society or by mailing or delivering it to the address of the Society
- b) on his or her death or, in the case of a corporation, on dissolution,
- c) on being expelled, or
- d) on having been a member not in good standing for 12 consecutive months

1.4.4 A member may be expelled if they cease to uphold the aims and objectives of the Society. Expulsion of members will be by a majority vote of the Board of Directors.

BYLAW 2 Officers

2.1 The Board of Directors shall be elected to represent the regions as follows:

2 for the south west, 1 for the Vancouver Island & Gulf Islands, 2 for the north, 1 for the south central and 1 for the south east, and shall be members from presenting organizations.

2.1.2 In addition to representatives from the regions, 2 artists/artist companies and 2 agent/manager/consultants based in BC shall be elected to the board of directors.

2.2 Elections

2.2.1 All Directors shall be elected by an approving vote of a simple majority at a general meeting. Only members in good standing may stand for election or re-election to the same or another office.

2.2.2 A Chairperson, a Vice-Chairperson and a Secretary/Treasurer shall be elected by an approving vote of a simple majority at the first meeting of the Board of Directors held after the Annual General Meeting.

2.3 Duties of Officers

2.3.1 The Board of Directors will govern the Council in accordance with the Constitution and Bylaws

2.3.2 Chairperson: The Chairperson shall preside at all meetings of the Board of Directors and the general meetings of the Council. She/he shall supervise the Board in the execution of their duties. She/he shall enforce the Constitution and Bylaws. She/he shall be ex officio, a member of all sub-committees. She/he shall be entitled to vote on all motions and in the event of a tie, may not cast a second and decisive vote.

2.3.3 Vice-Chairperson: The Vice-Chairperson shall assist the Chairperson and in the absence of the Chairperson shall exercise all her/his powers and perform all her/his duties.

2.3.4 Secretary/Treasurer: The Secretary/Treasurer shall maintain and properly record or ensure recording and maintenance of minutes of the society and directors. She/he shall present or ensure that a detailed report and an audited statement be presented to the Annual General Meeting.

2.4 Terms of Office

2.4.1 The term of office for the Board of Directors shall be two years. The term shall commence with election at the Annual General Meeting.

2.5 Vacancies

2.5.1 In the event of a vacancy occurring among the Directors, the vacancy will be filled by appointment of the Board of Directors until the position can be filled by election at the next AGM to fulfill the full term of that position.

2.5.2 A Directorship vacancy by appointment of the Board of Directors will be made from the general membership if the filling of the vacancy is required for the good conducting of the affairs of the Council.

2.6 Remuneration

2.6.1 No Director shall received remuneration for her or his duties.

2.7 Removal of Officers and Directors

2.7.1 Officers of the Council may be removed as officers by majority vote of the Directors. Officers so removed shall remain members of the Board of Directors. The Board of Directors of

the Council shall be empowered, if it so desires, to remove a member of said Board who misses three consecutive meetings. The Board may then appoint a member at large of the Council from the removed Director's zone to serve out the remaining term.

Bylaw 3 Voting Procedures

3.1 Elections held at the Annual General Meeting shall be made by secret ballot. Ballot forms listing all nominees shall be provided to each members of the Council present at the Annual General Meeting.

3.2 Regular business conducted at the Annual General Meeting shall be voted upon by show of hands.

3.3 Voting at regular Board meetings or at meetings of Executive Officers shall be made by show of hands.

3.4 Voting by Proxy is not permitted.

Bylaw 4 Fiscal

4.1 The fiscal year end of the British Columbia Touring Council shall be Oct 31st of each year.

4.1.2 All books of account shall be open to inspection by any member in good standing on no fewer than (14) days' notice to the Treasurer. Such inspections will be noted in the Treasurer's annual report.

4.2 Fees

The annual fee shall cover membership for the fiscal year.

4.3 Other Income

Gifts, etc.: Any moneys from sources other than fees such as gifts, bequests, grants, etc. shall be credited to general revenue. Mention of such receipts will be made in the Treasurer's report.

4.4 Borrowing

4.4.1 The Board of Directors shall be empowered to borrow money from time to time for the purposes of fulfilling the aims and objectives of the Society, subject to the Society Act.

4.5 Banking

4.5.1 The bank account of the Council shall be a chartered bank, credit union, or trust company and banking shall be conducted in accordance with the rules governing societies.

4.6 Audit

4.6.1 A professional accountant shall complete the annual audit.

BYLAW 5 MEETINGS

5.1 The Annual General Meeting shall be held in accordance with the Society Act

5.1.2 The Agenda for the Annual General Meeting will include a report by the Chairperson, and the Secretary/Treasurer.

5.1.3 The election of the Board of Directors will be conducted at the Annual General Meeting.

5.2 14 days written notice of a general meeting will be given to all members.

BYLAW 6 QUORUMS

6.1 A quorum of the Board of Directors shall consist of a simple majority of its members.
The quorum for the transaction of business at a general meeting of a society is 3 persons.

BYLAW 7 AMENDMENT OF THE CONSTITUTION AND BYLAWS

7.1 Amendments to the Constitution and Bylaws shall be effected only by a special resolution by a majority of not less than 75% of the members present at a meeting of which fourteen (14) days notice has been duly given.