

THE PORT THEATRE

VOLUNTEER INTEREST QUESTIONNAIRE

This questionnaire is provided so that we can get the first part of getting to know you underway! We want our relationship to work, and the stuff you tell us will help us do our part! This questionnaire is confidential and will be used by the Port Theatre staff only. Only give us the information that you are comfortable giving.

NAME: _____

ADDRESS: _____

PHONE – Home: _____ Business: _____

E-MAIL: _____

CURRENT PORT THEATRE MEMBERSHIP: (check if yes)

We require all of our volunteers to be members of The Port Theatre Society

Introduction from our House Manager:

“Hello everyone! My name is Greg Graham and I am the House Manager. I have been in the Hospitality business since 1981, including seven years as House Manager of the Second City Theatre in Toronto. I have been involved with The Port Theatre since September of 2005, and I could not think of a better place to work. I have a film degree from York University, and in my spare time I enjoy time watching classic and contemporary cinematic offerings. I also love live performance and try to see musical and theatrical productions whenever possible”.

“I look forward to the challenge of working with a variety of people, who are all interested in providing a top level of service to our theatre patrons. If this sound like something you would like to do, I look forward to meeting you”.

“Your turn!”....

**Volunteers are a way to mobilize
All the resources in the community.
Rick Lynch**

What skills or abilities will you bring to The Port Theatre as a volunteer? Such as; experience working with cash, stamina to be on your feet for long periods of time, artistic expression, enthusiasm or the ability to see in the dark.

PLEASE SEE OTHER SIDE!!!

**People have one thing in common:
They all are different.
Robert Zend**

Some of the volunteer positions at The Port Theatre will be physically demanding. It is important to identify both your physical potential and limits. Please list any other relevant issues that you feel may affect your comfort on performing your duties while volunteering with us?

Please indicate which area(s) you are interested in:

- | | | | |
|--|--------------------------|---|--------------------------------------|
| <p><u>Ushering</u>
Stairs & in the dark</p> | <input type="checkbox"/> | <p>Door Monitors
Ticket Checker</p> | <p>Seat Assistance</p> |
| <p><u>Audience Services</u>
Handling Cash</p> | <input type="checkbox"/> | <p>Coat Check
Merchandiser</p> | <p>Coffee Bar
Ice Cream Cart</p> |
| <p><u>Office</u>
Mon-Fri (9am-5pm)</p> | <input type="checkbox"/> | <p>Reception
Mail Outs</p> | <p>News Letter
Phoning</p> |

What time are you available to volunteer? Please include the hours you would be available.

<input type="text"/>	M-F days	<input type="text"/>	Sat-Sun days
<input type="text"/>	M-F nights	<input type="text"/>	Sat- Sun nights

How much notice would you need to be given before volunteering for a shift?

❖ The Port Theatre requires all volunteers to participate in an orientation session. You will be called with the next available date.

Thanks for your interest and taking the time to fill out this questionnaire. Please indicate how you heard about the volunteer program at the Port Theatre.

(Please turn this back in at our office which is open Mon to Fri – 9am to 5pm)