



## Job Posting – Head Sound

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<b>Deadline:</b>	Jan 29 <sup>th</sup> , 2018
<b>Category:</b>	Technical Theatre
<b>Job title:</b>	Head Sound
<b>Organization:</b>	Gateway theatre
<b>Region:</b>	Lower Mainland, BC, Canada
<b>Status:</b>	Seasonal Contract
<b>Remuneration:</b>	\$25.40/hr + benefits per I.A.T.S.E. Local 118 CBA

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Gateway Theatre enriches the quality of life in Richmond and surrounding communities by creating outstanding professional theatre and serving as a dynamic hub for the performing arts. Incorporated in 1982, Gateway has grown into one of the largest professional theatre companies in the Lower Mainland and is under the artistic leadership of Giovanni Sy. We serve the community through professional live theatre productions, theatre education for youth, and community venue rentals.

### Position Summary

The Head Sound supervises all stage sound and video work and oversees the use and care of all stage sound and video equipment. The Head Sound collaborates with designers, directors, stage managers, and other heads of stage departments to ensure safe and effective setups, performances and strikes.

The working schedule is seasonal, based on the artistic program and events schedule, including rentals. Hours and day of work will vary including work on short days, long days, weekends and holidays. The job is physically demanding at some times and sedentary at others. Heavy lifting and pulling, standing for long periods, novel work and repetitive tasks will be required. Work at heights and working independently will be required.

This is a unionized position and terms and conditions will be in compliance with the collective bargaining agreement between Gateway Theatre and I.A.T.S.E. local 118.

### Responsibilities

The Head Sound is self-motivated and remains calm in stressful situations. The Head Sound is flexible about the approach to work and is diplomatic in all dealing with others. The Head Sound may be required to act as supervisor in the Head Stage Carpenter's absence.

In order of priority, the Head Sound is generally responsible for ensuring that

- A safe, tidy and clean work environment is maintained which adheres to company policy, City or Richmond requirements, and WorksafeBC regulations.
- Stage work and personnel are compliant with company policy, City of Richmond requirements, the collective bargaining agreement and applicable regulations.
- A customer service attitude is maintained by all stage workers.
- Reports, forms and payroll paperwork are filled out and submitted to management in a timely manner. This includes but is not limited to show reports, time cards, start packs, equipment inventory, equipment logs and incident/accident reports.
- Tools and stage equipment is properly stored, operated, maintained and kept tidy.
- Training and quality control for all stage workers occurs on an ongoing basis.
- All stage sound and video equipment is properly installed, operated and removed.
- Designs are reviewed to recommend equipment, personnel and time required to implement the design on stage.



- Manual labor and assistance to other stage workers is provided by the Head sound after other duties have been fulfilled, as circumstances permit.

### **Experience & Qualifications**

Desired qualifications to successfully perform the job of Head Sound are:

- Five years' experience in professional stage work in a supervisory position.
- Experience in theatrical sound reinforcement is required along with knowledge of current theatrical technology and professional work standards. Sound reinforcement includes theatrical rigging, live sound mixing, and temporary power distribution
- Ability to fully program all venue Sound equipment including Yamaha M7CL for theatre, musical theatre and concerts.
- Familiarity with work place safety practices in a theatrical environment.
- Strong communication, leadership, problem solving and time management skills.
- A team player with the ability to build collaboration among colleagues.
- Ability to analyse technical drawings and schedules to identify operational needs to the Production Manager.
- Ability to work independent of supervision.

Assets that are considered preferable in a Head Sound are:

- Possession of an Electrical Ticket; LE, FE or higher.
- Valid Class 5 Driver's license and comfort driving a cargo van.
- Ability to program in QLab for sound and/or video
- Certification in pyrotechnics, firearms or theatrical rigging.
- A theatrical diploma or certificate of graduation from a recognized technical and/or design training institute.
- Knowledge of stage carpentry, lighting, costuming and projection equipment or techniques.
- Demonstrated commitment to professional development.
- Demonstrated strong writing, mathematical, and analytical skills.
- Level 2 occupational First Aid certificate with a willingness to serve as an occupational First Aid attendant.

### **To Apply**

Please send a resume and cover letter to Josef Chung, Production Manager [jchung@gatewaytheatre.com](mailto:jchung@gatewaytheatre.com). Gateway Theatre is committed to employment equity and requests that any required accommodations be noted in cover letters. We thank all applicants, but only those considered for an interview will be contacted.

**Deadline 29 January 2018.**